**Attendance**

|  |  |  |
| --- | --- | --- |
| **Team Member Name** | **Present?** | **Medium** |
| Alexander Dinh | y | Discord |
| Qianhui Hub | y | Discord |
| Alfred Langen | y | Discord |
| Parisa Arbab | y | Discord |
| Jackelyn Castaneda | y | Discord |

**Meeting Location**

Location: Online (Discord)

**Meeting Start**

Scheduled start: 12:00p

Actual start: 12:00p

Recorder: Jacki

**Agenda**

1. Test out product
2. Make edits/changes
3. Assign who will conduct interviews

**Meeting End**

Scheduled end: N/A

Actual end: 1:00pm

**Post-Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Deadline** |
| 1. Test two users -tourist | Qianhui | 11/20 |
| 1. Test two users- local | Jacki | 11/20 |
| 1. Test two users - local and tourist | Parisa | 11/20 |
| 1. Finish bookmark screens/interactions 2. Edit Axure prototype | Alfred  Alex | 11/17  11/17 |

**Decisions Made**

1. Fix parts of the prototype model
2. Usability testing assignments

**Next Meeting**

Location: Discord/Zoom

Scheduled date: 11/20 during class